



MINUTES (unapproved)

GOVERNMENTAL BODY: WAUPACA COUNTY AGRICULTURE AND
EXTENSION EDUCATION COMMITTEE

DATE AND TIME: Monday, March 29, 2021 – 8:30 a.m.

PLACE: Room 1037 Waupaca County Courthouse
811 Harding Street, Waupaca, WI

Written materials completed in advance of the meeting may be found at www.waupacacounty-wi.gov under the Agenda and Minutes tab, select the Committee/Board link, and then the “Packet” and “More” links.

Due to Covid-19, this meeting is conducted under Waupaca County Resolution #8 (2020-2021) and Governor Evers’ Emergency Order #1. Please note the following information:

- The meeting will broadcast on a live stream on YouTube at <https://www.youtube.com/channel/UC9BQtyeUhwNIqXd7SkJF2sQ>.
- This meeting may inadvertently cause a quorum of other County Committees or the County Board of Supervisors. No business decisions of any other committees or the Board of Supervisors will be conducted at this meeting.
- Participation in person is permitted. The meeting will be conducted using CDC and DHS guidance regarding social distancing; tables and chairs will be arranged accordingly. Face coverings are required unless an exception applies.

Committee Members: Chair Bob Ellis, Vice Chair Dick Rohan, Supervisor Dennis Wengelski, Supervisor Bernie Ritchie, Supervisor Ken Jaeger

OPEN SESSION: This meeting and all other meetings of this committee are open to the public. Proper notice has been posted and given to the media in accordance with Wis. Statutes so that the citizenry may be aware of the time, place and agenda of this meeting. Only in person public comment will be allowed.

1. Call meeting to order and Open Meeting Statement

Meeting was called to order and the open meeting statement was read by Supervisor Ellis at 8:30 a.m.

2. Roll call Committee Members

Present were Supervisors: Wengelski, Ellis, Rohan, and Jaeger.

Absent was Supervisor Ritchie.

Also present were Extension Waupaca County Educators: Christi Gabriliska, Jessica Beckendorf, Sandy Liang, Penny Tank, and Chris Viau, Area Extension Director.

3. Review and accept Agenda

Motion was made by Supervisor Ellis to accept the agenda for the March 29, 2021 meeting; second was made by Supervisor Rohan. The agenda was approved unanimously by the committee.

4. Review previous meeting minutes (01/25/2021)

Motion was made by Supervisor Jaeger to accept the minutes for the January 25, 2021 meeting; second was made by Supervisor Wengelski. The minutes were approved unanimously by the committee.

5. Correspondence

There was no correspondence.

6. Outreach Education or Program reminders and announcements from staff

Jessica shared her Relational Networking workshop which starts April 15th. It is a collaboration with Crawford, Kenosha, Racine, and Waupaca County Extension.

7. Educator Reports

- a. Christi Gabriliska - FoodWise FY20 Year-End Report and Living the Waupaca Way 2020 Year-End Report

Christi provided an overview of the community collaborations with agency partners that help low income families gain access to nutritious food at the Farmer's Market.

Shared successes of hiring the Farm Market manager and the implementation of EBT acceptance.

8. Administrative Department Report – Chris Viau, Area Extension Director

- a. Facility and Staff Updates - staff will be transitioning to in-person work. There is not yet a set date.

The Ag staffing plan is still in process. The state budget is tied into this decision and greatly impacts the process.

Amy and Annette have been working on configuring a shared meeting space in the vacant Ag office.

- b. Department Activities

4-H face-to-face programming is starting again with safety measures in place.

- c. Area/Region/State Updates

The state budget is still in process. It could impact Extension.

The County Board tour in June will be postponed.

9. Next meeting

- Monthly Meeting Monday, May 24, 2021 at 8:30 a.m.

10. Adjourn

Meeting adjourned at 9:12 a.m.

***If special accommodations are necessary, please contact Amy Ebert to make arrangements. Requests are kept confidential. 715-258-6230.



Multi-Level Programming

Living the Waupaca Way —

- Facilitated April and May coalition meetings
- Presented at the Waupaca City Council Meeting on the 2020 Farm Market Season alongside Farm Market Manager
- Collaborated with Market Manager in preparation for 2021 Farm Market Season
- Meet with Treasurer
 - Attended Triathlon Board Meeting to accept a \$10,000 donation to Living the Waupaca Way
- Meet with Community Garden Team

Waupaca County Hunger Network

- Facilitated April and May Hunger Network meetings

Expanding EBT / FoodShare at the Market

- Attending bi-weekly meetings with colleagues across the state working on a project to make EBT more accessible to all farmers and markets.

Administrative

- Checked-in weekly with FoodWise staff
- Facilitated bi-weekly FoodWise team meeting
- Attended county staff meetings
- Worked on and submitted the Calumet, Outagamie, Waupaca, Winnebago County FoodWise FY22-24 Program Plan, Action Plan and County Need Assessments
 - Distributed partner surveys – survey results still being collected
- Attended Coordinators meetings
- County Staff Meetings
- Submitted title review documents
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Partner Meetings

- Supported nutrition educators in partner meetings planning summer programming
 - Lutheran Pantry in Oshkosh
 - UW-Oshkosh Head Start
 - WIC
 - Menasha Boys and Girls Club
 - Appleton Boys and Girls Club
 - Waupaca Area Food Pantry
 - Ledgeview Community Garden in Chilton
 - Waupaca Head Start
 - Oshkosh Farm Market



UW-MADISON EXTENSION

Christi Gabrilka
Extension Waupaca County
FoodWise Coordinator
April/May 2021

Nutrition Education

- Supported nutrition educators in delivery of virtual Cooking Class series titled Keep Calm and Cook on with Head Start across the 4 counties.
 - Facilitated wrap up discussions with partners
 - Arranged a wrap up discussion with the Office of Access, Inclusion, and Compliance to think through streamlining the process requesting interpretation and translation or educational events
 - Presented on the educational series to on a FoodWise Statewide virtual shareout zoom



Extension
UNIVERSITY OF WISCONSIN-MADISON

Penny Tank
Division of Extension
Waupaca County
4-H Program Educator
March 15 – May 15, 2021

Quality Membership Experiences, Youth Voice, and Youth and Adult Partnerships

- Annually, 4-H youth Ambassadors help plan and teach New Family Night. This is an opportunity for families that are new to 4-H to learn about club meetings, terminology, and much more about 4-H. This year, 3 youth Ambassadors and 2 adults worked with Tank. Four new families participated in the workshop.
- The 4-H Leaders' Board Moving FOURward Committee and Tank planned a countywide scavenger hunt for a family event. This was held in Manawa with thirteen families, about 45 people, participating. Nine youth and adults manned stops that families visited following clues to each location. Participants had a passport that they took to each stop and at the end returned to pick up a prize. There were very positive comments about the Sunday afternoon event and it was great to see families participating together (some even brought Grandma and Grandpa with them).
- Tank worked with sub-committees of the Super Saturday Committee to plan Waupaca County 4-H Project Days. From all events, over 3 months, 156 project boxes were ordered by families, 4 live project zooms were held (2 led by youth), 2 recorded project videos led by youth, Lego building contest with 18 entrants, and rocket building workshop/launch with 19 participants. Youth and adults were involved in the planning of 4-H Project Days. Evaluation is planned for the next few weeks.
- Tank continues to support project based committees (goat, horse, dog, small market animal, and large market animal) with committee meetings, planning, and educational opportunities for members.
- Summer COVID guidance was released by Extension and following this Tank facilitated two meetings with food stand committee members to plan for this large Leaders' Board fundraiser that takes place during the County Fair.
- Tank is participating in a research project with other counties in Wisconsin related to club kits for 4-H clubs. Two clubs in Waupaca County agreed to be a part of the project where they will evaluate the usefulness and benefit of materials included in a standardized club resource kit.
- Tank is collaborating with Outagamie, Calumet, and Winnebago Counties on a Discover 4-H Project that includes boxes full of learning activities highlighting 6 different project areas. The main goal of the project is to share about 4-H with children that are not in 4-H yet, and use these boxes as a way to learn more about 4-H. In addition to the box supplies and directions, we are holding 4 live zooms and 2 project videos. Thirteen boxes were requested by families in Waupaca County. Tank led a zoom about gardening and the participants planted tomato and basil seeds.

Other

- Staying engaged with colleagues and the organization by participating in weekly or bi-weekly zooms with Area 10 colleagues, Dean Martin's Exchange update, State 4-H updates, staff meeting zooms, Assistant Dean COVID Updates, and Eastern Region 4-H zooms.

- Tank served on the Joint Council of Extension Professionals (JCEP) Annual Conference Logistics Sub-Committee. This included work with the registration process and coordinating zoom support for the speaker sessions. Tank also participated in educational workshops during the conference.
- Two other valuable professional development opportunities Tank participated in were the National Extension Conference on Volunteerism (3 half days) and the Positive Youth Development Thriving Academy (3 full days). These were both held virtually with colleagues from across the country. National guest speakers and educational sessions made both of these conferences very beneficial for my current work.
- Wisconsin Association of Extension 4-H Youth Development Professionals (WAE4-HYDP) – Tank is the Board secretary and is a member of the awards committee. The annual meeting of the Association was held during JCEP and the awards luncheon celebration is coming up at the end of May.